

Erasmus⁺ Programme

Inter-institutional agreement 2014/15-2020/21

Higher Education Student and Staff Mobility

→Mobility for learners and staff (Key Action 1)←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the university	Univerzita Palackého v Olomouci
Erasmus code	CZ OLOMOUC01
<u>Institutional Coordinator</u> ¹ :	<u>Institutional Coordinator</u> ¹ : Yvona Vyhnánková, International Relations Office Křížkovského 8, 77147 Olomouc Tel.: +420 585 631 041 Fax: +420 585 631 140 Email: yvona.vyhnankova@upol.cz
<u>Contact Details for Student Mobility / Nomination:</u>	<u>Contact Details for Student Mobility / Nomination:</u> Zuzana.hamdanieh@upol.cz Tel: +420 585 631 108 http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
<u>Contact Details for Staff Mobility (if applicable):</u>	<u>Contact Details for Staff Mobility (if applicable):</u> yvona.vyhnankova@upol.cz Tel.: +420 585 631 041
<u>Departmental Coordinator:</u>	<u>Departmental Coordinator:</u>

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
	CZ OLOMOUC01					
CZ OLOMOUC01						

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
	CZ OLOMOUC01				
CZ OLOMOUC01					

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ OLOMOUC01		English	Czech	B2	C1

E. Calendar

1. **Nomination** deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ OLOMOUC01	May 31st	October 31st

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	Erasmus Code	CZ OLOMOUC01
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⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

WWW for Incoming Students		http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
WWW Course Catalogue		https://edis.upol.cz/cc
Housing ⁸		http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details		zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
WWW Visa Information ⁹		http://www.upol.cz/en/menu/erasmus-exchange/erasmus/
Contact details		zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
WWW Insurance Information ¹⁰		http://www.upol.cz/en/groups/practical-information/insurance/
Contact details		zuzana.hamdanieh@upol.cz Tel: +420 585 631 108
ECTS Users' Guide ¹¹		http://www.upol.cz/en/groups/ects/v-menu/institution/
WWW Students and Staff with Disabilities		http://www.upol.cz/en/groups/ects/v-menu/facilities-for-special-needs-students/
Contact details		zuzana.hamdanieh@upol.cz Tel: +420 585 631 108

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ¹²
CZ OLOMOUC01			

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures are accepted