

# Newsletter

of the Faculty of Science PU

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April 29, 2016



## Introductory word

The Minister of Education, Youth and Sports Kateřina Valachová will visit the Faculty of Science during her official stay in Olomouc Region on May 5. We would like to cordially invite all students and teachers to the debate with the minister focused mainly on the issues related to the operation of universities. The debate will be held in the auditorium of the faculty from 2:10 p.m.



"Specific needs of different regions are easier to determine when I actually visit the area. I believe that received information will be a valuable inspiration for further work including comments on currently addressed legislation," Valachová stated.

During the informal discussion academics may question the minister for example about student international mobility support, support of doctoral study programmes and other issues considered to be of their interest. Your questions can be sent in advance at [martina.saradinova@upol.cz](mailto:martina.saradinova@upol.cz).

The minister will also visit the primary school in Dolany, the grammar school Čajkovského in Olomouc and moreover she has accepted an invitation of the rector Jaroslav Miller for a short discussion at the same day.

## Science and Research

### ☐ Czech-French joint research projects

The Ministry of Education, Youth and Sports has announced an invitation to apply for Czech-French joint projects to promote the mobility of researchers, who will collaborate on international projects during years 2017 and 2018. Applications shall be submitted by June 30. Detailed information is available [here](#).

## For Students

### ☐ Finish your studies on time if you want to take the state final examination!

The Department of Study reminds the third year students of Bachelor study programmes and the second year students of Master study programmes of the obligation to conclude their studies at least three weeks before the date of their state final examination. To conclude their studies, students must submit student

credit book with all their learning results entered and confirmed therein at the Department of Study. The learning results must also be recorded in STAG system.

## ❑ **Graduation Ceremony**

We kindly ask students who will complete their studies by taking a state final exam in May or June and wish to participate in graduation ceremonies to come to the Department of Study and confirm their presence at the graduation ceremony. Graduation ceremony will be held from **June 27 to July 1**. Graduation schedule will be posted on the website of the Faculty. Graduation fee is CZK 500 and can be paid using a money order or a bank transfer. The account number is 19-1096330227 / 0100, payment reference number is 99310031. Write a word “Graduation” in message for recipient, please. In both means of payment please send a scanned copy of the proof of payment to the relevant employee at the Department of study.

Students, who completed their studies by taking a state final exam in January and February, can collect their diplomas at the Department of Study. We kindly request faculty alumni, who will take part in the graduation ceremony (June 27 – July 1) to deliver their diplomas back to the Department of Study before the graduation in order to obtain them during the ceremony.

## ❑ **Announcement for the first-year students of the Master study programme in teaching**

A teaching internship for the first-year students as well as students of the parallel complementary study of teaching will be taking place next year **from September 26 to October 14**. An application form for teaching internship is available on the website of the Centre of Pedagogical Training, the Faculty of Science. Only registered students may enter the continuous teaching internship. Applications shall be submitted **by September 2**.

The Centre of Pedagogical Training places students to schools in Olomouc and nearby towns (Šternberk, Přerov, Prostějov, Uničov, Litovel). Students do not have to ensure the internship at these schools by themselves; however, they may specify the name of the preferred school in Olomouc region in the application. Students, who wish to practice their skills in different regions, shall ensure their internship position by themselves. It is necessary to ask the director of the school to approve the internship in their application form.

The Centre of Pedagogical Training provides teaching internship only in the above mentioned period of time. In case you have any questions please send an email to: [jana.slezakova@upol.cz](mailto:jana.slezakova@upol.cz)

## ❑ **Water and Landscape Conference 2016**

A traditional student conference on issues of landscape, environment and water in the landscape, will be held **at the Faculty of Civil Engineering, Czech Technical University in Prague on October 13**. Conference contributions in the form of abstracts shall be registered by **June 13**. As in previous years reviewed proceedings of all contributions will be an outcome of the conference. Current information including registration form is available [here](#).

## ❑ **Summer School of Energetics 2016 in Slovakia**

Twenty university students from the countries of the Visegrad Four will get a chance to participate in series of interactive workshops, technical training and discussions with experts and key representatives of European and international energy sector. The main criteria for selection of participants of the summer school are high interest in power engineering, a motivation to pursue this issue in the future and a very good knowledge of English. Summer School will be held in English from June 26 to July 2. Applications shall be submitted by May 18, for further information please contact Karla Benešová at [aia@dzs.cz](mailto:aia@dzs.cz)

## ❑ **Musical preferences of university students**

Scientists from the Pedagogical Faculty of Masaryk University, Department of Music Education are carrying out a research on the relationship of students to certain genres of the 20<sup>th</sup> century music. Expressing your opinion on the short musical samples in a short [questionnaire](#) will provide your colleagues valuable data for their research.

## **I**nternational and outer University Information

### ☐ **Scholarships in Japan**

Based on intergovernmental agreements, students can apply for post-graduate scholarships with duration from 18 to 24 months and scholarships for Master Study programmes in Japan starting from 2017. All candidates must submit their applications with all required documents in English or Japanese at the Ministry of Education, Youth and Sports, Department of International Relations Karmelitská 7, 118 12 Praha 1 **by 20<sup>th</sup> May, 2016, 12:00**. Each candidate shall provide a letter of recommendation from his/her university. The consignments shall be labelled JAPONSKO - STIPENDIA. For further information please contact Karla Benešová, tel.: +420 221 850 504, email: [aia@dzs.cz](mailto:aia@dzs.cz)

### ☐ **Study of Arabic language at Kuwait University**

The Kuwaiti government offers three scholarship positions for the study of Arabic language at Kuwait University in the next academic year. Applications shall be submitted by May 20 at the Czech Embassy in Kuwait. Scholarships cover an entry visa fee, accommodation and education expenses, health insurance, full board including drinks, a return ticket and a monthly allowance amounting KWD 100. For detailed information please contact Eva Jermanová at [jermanova@dzs.cz](mailto:jermanova@dzs.cz).

### ☐ **Environment and Mineral Processing International Conference**

Twentieth annual international conference focused on new scientific and technological breakthroughs in the treatment of raw materials and environmental protection will be held on **from June 2 to June 4 at the VŠB - Technical University of Ostrava**. Among others you can look forward to a workshop on Critical Raw Materials and their Recycling for Circular Economy of the EU. Further information is available [here](#) or you can also contact Vladimír Čablik at [vladimir.cablik@vsb.cz](mailto:vladimir.cablik@vsb.cz). Selected articles (reviewed and presented at the conference) will be published in the Journal of the Polish Mineral Engineering.

## **F**aculty Operation

☐ We would like to inform that Article II, paragraph 2 of the Reimbursement of Costs Contract has been revised recently. Newly, names of a respective department and a responsible person must be added to the contract. The current version of the document is available on the faculty webpage in the Forms for the Economic Department section.

☐ **Delivery of private consignments to employees and students of the faculty is prohibited**

☐ **We kindly request our employees to forward all electronically received invoices to the rectorate at [faktery@upol.cz](mailto:faktery@upol.cz)**. The documents will be registered in IS Magion and only then transferred to the faculty registry node.

☐ **Important documents which you wish to send via internal mail shall be handed over directly to the hands of registry staff or to the hands of the faculty janitors with necessary instructions.**

☐ **All outbound correspondence consigned from the faculty registry must bear a stamp of respective department** in order to allow appropriate postage accounting and correct records in Magion.

☐ **As of May 1 the Czech Post will increase fees for ordinary and registered consignments**. We will now pay from one to four crowns more for posting internal as well as foreign shipments.

☐ **We kindly request employees who work with IS Magion to continuously proceed all documents electronically too**. If there are upending documents older than one year in the system, the concerned departments might face a fine of up to CZK 500 000. **Older backlog of electronic documents must be**

**assigned with discarding characters and archived.** Mr. Jaroslav Bič from the Rectorate can provide training upon request.

- ❑ All faculty departments can currently use only **one valid customer number for sending consignments via TNT Express, which is 110336**. All the others were cancelled in terms of the recent revision. We kindly request our staff to stop creating new faculty customer numbers. Faculty management will gradually implement similar revisions of customer numbers for other transport companies as well. **When sending your consignments via any shipping company, please, fill out the address and the name of the respective department** in order to identify the sender in the invoice.

## **S** *Student Organizations*

- ❑ **POSPOL**  
**University league finals in table tennis** will take place on **May 4 at 7:00 p.m.** The eight best players will compete for victory on the faculty ground floor. Come and support your favourite!

## **M** *Miscellaneous*

- ❑ **Vernissage in our library**  
The Faculty library cordially invites you to **an exhibition of Martin Jurečka's pictures**. The preview will take place **in the library on the 6th floor of the faculty building Envelopa on May 5 from 1:00 p.m.** Refreshments will be provided.
- ❑ **“Cherish our Alma Mater”**  
If you have an idea how to promote your science field, increase public awareness of our faculty, improve its environment or brighten up faculty life, submit your proposal to Mrs. Dagmar Petrželová, e-mail: [dagmar.petrzelova@upol.cz](mailto:dagmar.petrzelova@upol.cz) **by October 31** and get CZK 500 to start its realization and another CZK 9500 special scholarship upon a successful final defence. For further information please contact Mrs. Petrželová.
- ❑ **The next Newsletter** will be released **on May 13, 2016**