

Newsletter

of the Faculty of Science PU

17

November 18, 2016



Introductory word

In a previous Newsletter we reported about construction works that await us next year at the Envelopa faculty premises. Today we would like to draw your attention to the Holice campus, where the faculty management plans the first stage of reconstruction of communications and technical infrastructure, building alterations of an energocentre, completion and repair of building No. 52 and construction of site for compost management.

Staff and students in Holice campus are likely to be most affected by the reconstruction of communications and technical infrastructure; the first stage of construction works will commence in May 2017. However the major constraints caused by construction works should end by the beginning of the winter semester. The entire reconstruction will continue to mid-2018. The cost is estimated at CZK 27 million and will be disbursed from the central University funds.



„We plan to reconstruct the whole main street, communication leading to UP Science and Technology Park as well as other adjacent roads and sidewalks in the campus. We will also build new parking spaces and green areas. We are very well aware of difficulties our students and employees will have to face due to construction works carried out in full faculty operation. But the reconstruction will result in newly paved pedestrian zone too. Reconstruction of technical infrastructure including sewerage system which is in disrepair, will be realized in parallel”, said the Secretary, Jana Zimová.

Building alterations of an energocentre is another investment planned. Servers in Holice ensure operation of the entire faculty. The server room does not meet the requirements for capacity nor the technical equipment. Therefore, the Computer Centre of Palacký University shall purchase new server and we will invest approximately CZK 6 mil. to adapt the building, which will also be used to place an alternative power source and relocated telephone exchanges. We have claimed the whole investment of approximately CZK 10 mil. in terms of the European Regional Development Fund. We would like to prepare construction project during next year and start the reconstruction in March 2018”, said Jana Zimová

Reconstruction of building No. 52 will also begin in the next year in order to create space for detached workplace of the Dean's office and Building maintenance staff. Estimated costs amount CZK 25 million.

Construction of site for compost management which is situated behind energocentre of Regional Centre of Advanced Technologies and Materials should be completed in spring.

An extension and refurbishment of the ground floor of the building No. 47 as well as refurbishment of infrastructure for practical training are further construction works planned in Holice campus. Their realization is involved in projects submitted in terms of Operational Program Research, Development and Education. We would know in spring whether faculty succeeded in applicable project calls.

For Students

☐ **Recognition of subjects**

We kindly request students who have applied for subject recognition from previous studies to comply with the obligation to collect the decision on the recognition of study requirements at Department of Study after receiving confirmation email and to apply for recording the results in students' credit books as well.

☐ **Collect your diploma**

We kindly request students who did not participate in graduation ceremonies of Bachelor and Master study programs in June or November, to collect their diplomas at Department of Study.

☐ **Opening hours of Department of Study during Christmas**

We would like to inform you that **Department of Study will be closed from December 23 to January 1.**

☐ **Window to practice**

We cordially invite our students for the ninth annual Window to practice. Students and employers will meet again in the Fortress of Knowledge on November 22 and 23. Representatives of companies working in natural science fields will again talk to students about the internships and future job opportunities. The first day is devoted to Mathematics, Physics, and Informatics; the second day is focused on Biology, Chemistry, and Ecology. The aim of this event is to introduce students to the company environment and culture, to present requirements of employers for job applicants, the hiring procedure, career development possibilities, or issues that graduates may encounter when starting their first job. An essential part of the program will be interviews with the employers who will answer students' questions on individual basis. Students may also write their questions ahead of time and make sure that their queries will be answered. Students' participation is free of charge. For further information, please contact Magdalena Ondrusakova, email: [magdalena.ondrusakova@upol.cz](mailto:magdalen.ondrusakova@upol.cz).

☐ **An intensive winter English course for PhD students**

From 9th to 12th January 2017 the Department of Foreign Languages at the Faculty of Science, Palacký University organizes an intensive English course for doctoral students, which is intended to help them prepare for the required VCJ/PGSAJ examination in English. The course cannot replace a long-term study of English, but the instructors can make sure that students get familiar with the basic rules of academic writing, get oriented in useful reading methods, practice the listening part of the exam, and learn essential phrases for presenting in English. For more information see [Attachment no. 1](#).

☐ **SilvaNet - WoodNet 2016**

International Grant Agency at the Faculty of Forestry and Wood Technology at Mendel University in Brno cordially invites students of Doctoral and Masters study programs in the fields of the natural science to the **international students' conference SilvaNet - WoodNet 2016**. It will be held on November 23 at 9:00 a.m. at the premises of FFWT Mendelu. Further information is available on [the website of the conference](#) or [here](#).

☐ **Internship offers in the field of your study**

Project called **Cesta pro mladé** (Path for Youth) offers more than 200 internship positions for students and new ones are being added every day. You can learn new things from an experienced professional, build up your confidence, make new contacts or even get a vacancy.

You can also participate in our courses of Time Management, Stress management, Information management and communication skills; they are all free of charge. We will also pay your travel and

accommodation expenses, therefore you may complete your internship in a town or city of your choice. If you wish to cooperate with a certain company or organization which does not currently offer an internship, contact us and we will do our best to grant your wish. Further information is available [here](#). [Logg in](#) to view current internship offers.

Faculty Operation

☐ **A brief reminder of Economic Department operation at the end of the year**

All operations at the faculty cash desk including billing of advances, travel accounts and payment receipts shall be settled **by December 14**. After the deadline the main register at Rector's Office takes over all financial operations.

All applications for abroad payments by check shall be submitted to the Economic Department **by Monday, December 12**.

Original tax documents / invoices shall be recorded at the faculty registry first and then submitted to the Economic Department with required annex and asset inventory card. We kindly request our employees to deliver documents regularly and as soon as possible, **by Thursday December 15**. After the deadline we can't guarantee their accounting in calendar year 2015.

- ☐ **Training for drivers of company vehicles** whose completion is essential for driving company vehicles or using private vehicles for business purposes, will be held **in the auditorium of the Faculty of Science in Envelopa on November 30 from 2:00 p.m.** Employees who drive referential vehicles are required to attend this training one time every two years according to an internal regulation of UP. For information about validation of your training, please contact the secretary of your department or Mrs. Netuková, tel.: 585634009.

Miscellaneous

☐ **Let's Celebrate Advent Together.**

We are inviting all International students **on December 6, 2016 from 2:00 p.m. to 4:30 p.m.** to the Faculty of Science museum **the Fortress of Knowledge - Pevňůstka** for a Christmas gathering, where **traditional Czech Christmas refreshments will be offered** and traditional Christmas music will be played. You are also welcome to bring a small sample of your traditional refreshments.



We have prepared an interesting program with a little surprise for all of you. Since our faculty has students from approximately 38 counties, the program will be focused on natural science as well as on their National flags. Come and don't miss the opportunity to stop for a while, forget all of our duties, and just enjoy time with colleagues, acquaintances, and friends.

For further information, please contact Alena Jarošová, tel: 585634011, email: alena.jarosova@upol.cz.

☐ **Toy for Joy**

The Faculty of Science announces a traditional Christmas collection for underprivileged, abused or neglected children living in Klokánek institutes in Olomouc and Dlouhá loučka.. You may donate creative toys for children, shower gels, shampoos, conditioners, body lotions, creams and decorative cosmetics for older boys and girls, long-life fruit purees and other things to the three drop-off points at the Faculty – the Dean's secretary's office (6.018), Department of External and Internal Relations (6.010) both in

Envelopa building and the Herbarium in Holic. The Faculty has been organizing the Christmas collection since 2008 Thank you for your help.

- ❑ **Klokánek Olomouc** also cordially invites our students and staff to the Open Day, which will take place on **December 1 from 10:00 a.m. to 5:00 p.m.** Come and see our children, their aunts and an environment that provides them a safe space when they cannot be home with their family. For more information please contact Šárka Kupčáková, tel. 724667626.
- ❑ This is the last chance you got to take part in a competition for **the best faculty New Year card design for 2017**. Students, staff, seniors and alumni may send their original painted, drawn, sculpted, photographed or computerized art works to: magdalena.ondrusakova@upol.cz. Card designs shall be consistent with the visual style of the university and shall include the university visual elements. For posting your art piece please use the following address: Magdalena Ondrušáková, the Faculty of Science, Palacký University in Olomouc, 17. listopadu 12, 77146 Olomouc. It is also possible to submit the design personally after making an appointment, tel: 585634397. Author of the winning design will receive a financial reward of CZK 3000 and a voucher for three-day stay for two people in the faculty cabin in Karlov.
- ❑ **Saint Nicholas' Day with presents**
Academic Sport Centre invites children and their parents to St. Nicholas cheerful show. You can look forward to songs or fun sketches with St. Nicholas, his naughty little devils and kind beautiful angel. The show will take place at the Army House Olomouc on 1. Máje street on **Thursday 1st December from 5:30 p.m.** Admission fee is CZK 50. Children get a present worth CZK 150; the amount shall be paid in advance at the Academic Sport Centre where you can also book your seats; tel.: 585636451, mob.: 775912040, email: asc@upol.cz.
- ❑ **The next Newsletter** will be released on **December 2, 2016**

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Vice-Dean in charge: Dr. Roman Kubínek

Introductory word: Mgr. Martina Šaradinová

Editor: Mgr. Alena Jarošová,

Translation into English: Alena Jarošová

E-mail: alena.jarosova@upol.cz, phone: 585634011

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