

Newsletter

of the Faculty of Science PU

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16th January 2015



Introductory word

Dear readers,

Upon the arrival of a new year we tend to be occupied with new tasks and challenges that lie ahead of us. However, it can be quite useful to look back at the recent past. The year 2014 brought about many changes for the Faculty including a new management. The Dean of the Faculty Ivo Frébort mentioned some of the changes, “We underwent a legislative whirlwind. The Scientific-educational Committees for each study field went through a vast reform, we started the restructuring of the Department of Technical Support, and there some changes occurred in the Economic Department as well. As for the academic staff of the Faculty, I consider them to be at a very good professional level, and therefore do not see any reasons for changes there.”

Thanks to builders and gardeners the campus in Holicе at Šlechtitelů started looking a lot different. There is a new park which should serve not only as pleasure for the eyes, but also for educational purposes, and last but not least will enhance the biodiversity of the area. A bug or hedgehog refuge, and an insect hotel is something you do not see every day.

We may also feel good about the Faculty’s willingness to help people in need. Christmas donations for children living in Klokánek institutes in Olomouc and Dlouhá Loučka was again more generous than the previous one. The main organizer of the event Irena Vaculová (whom we would like to thank again) made a great point by saying, “Everyone donates a small thing and it becomes a great gift.” Let us wish that in the upcoming year we will be able not only to receive, but also give gifts in all possible meanings of the word.

Martina Šaradinová

Science and Research

☐ **Josef Hlávka Award 2014 for scientific literature**

Czech Literary Funds Foundation will award authors of original scientific literary work in the fields of Social, Physical, Life and Medical Science published in the Czech Republic during last year. The award ceremony will be traditionally held at Lužany Chateau near Plzeň in June 2015. Award proposals including one copy of the publication may be submitted by any legal or natural person till 31st January 2015 to the following address: Nadace Český literární fond, Pod Nuselskými schody 3, 120 00 Praha 2, e-mail: hajkova@nclf.cz.

☐ **Travel scholarships for young researchers and aspirants under 35 years of age**

Czech Literary Funds Foundation has announced a call for young researchers who can apply for partial reimbursement of travel costs intended for active participation in international congresses and symposia and short-term study visits. The deadline for submission of applications is **27th March 2015** and **11th September 2015**. Detailed information can be found [here](#).

For Students

- ❑ We kindly request students who have applied for recognition of subjects from their previous studies and haven't registered them in the students' credit book yet to do so at the Department of Study as soon as possible.
- ❑ **Dates of the final state examinations (SZZ) and the obligation to conclude the studies**
Dates of the final state examinations, the defence of the final thesis including, are available at STAG and students can sign up like for regular exams.
- ❑ **Students are obliged to formally conclude their studies at least 3 weeks before the final exams** at the relevant study official at the Department of Studies. It is necessary to bring evidence of all exams in student's credit book. **Without the conclusion of the studies at the Department of Studies students cannot be admitted to the final exams.**
- ❑ **Pre-registration on courses for the summer term of academic year 2014/2015 takes place from 20th January to 23rd February 2015.**
- ❑ **Evaluation of teaching**
Evaluation of teaching is an important part of the faculty evaluation and also an important tool for improving teaching quality in various study fields of individual departments. So far the informational system STAG has been used for evaluation. For efficient access to students' evaluation questionnaires for the registered subjects in the semester, an application for "smart phones" and tablets "evUPOL" has been created. You can download it for free from "Play Store" (for Android operation system) and "App Store" (for Apple iPad and iPhone systems). The faculty management kindly requests our students to take full advantage of this opportunity and increase the informative value of the statistical data sets in each of the evaluated subjects.
Particular departments and fields of study shall propose a structure of questions that will contribute to the efficient evaluation of the relevant subject. Four basic questions and one free response have been uniformly pre-set in the system. The structure of questionnaires can be adjusted upon request by Jiří Pospíšil from the section of UP Vice-Chancellor for study matters. Please, address your proposals to Vice-dean for Study, Social and Educational Matters of the Faculty of Science, Roman Kubínek.
- ❑ **Open House at the Faculty of Science**
The Faculty of Science's Open House will be held on **Saturday 17th January 2015**. Our prospective students will be acquainted with the offered fields of study, internships abroad or quality employment opportunities of our graduates during two individual entries in the faculty auditorium at 9:00 and 11:00 a.m.



International Matters

- ❑ **Norway Grunts and AMVIA information seminar**
We cordially invite our employees and students to a seminar focused on possibilities of project cooperation support and mobilities within:
 - **Support of cooperation among schools and staff internships program (EEA Grunts and Norway Grunts)**. More information about the program is available [here](#). The project call will be announced on **26th January 2015**, the deadline for submitting proposals is **26th March 2015**.
 - **U.S. – Czech S&T Cooperation (AMVIA)**. The project call will be announced in January 2015, more information is available [here](#).The seminar will be held on **19th February 2015 at 1:00 p.m. at the Dean's Office boardroom** on the 6th floor of our faculty. If interested, please confirm your participation as soon as possible to Alena Jarošová due to limited capacity, e-mail: alena.jarosova@upol.cz.
- ❑ **Russia – scholarships for Innovative technologies and nanotechnology in medicine, pharmacy and biotechnology Master's study program**
People's Friendship University of Russia offers scholarships for Master's study program in the field of Nanotechnology and Microsystems. The eligible candidates are graduates of Bachelor's and Master's study programs in the natural sciences. More information is available [here](#).

Academic Senate

- ❑ The forthcoming council of Academic Senate of the Faculty of Science UP will be held on **18th February 2015 at 2 p.m.** at the Dean's Office boardroom.

Faculty Operation

- ❑ **Since the end of February 2015 office supplies, printers, copying and scanning machines will no longer be ordered through DYNAS.** We will inform you about the official start date of a new purchase regime.

For ordering PCs, laptops and toners you should keep using DYNAS.

Office paper will be ordered based on the current framework agreement with Office Systems, s.r.o. Prostějov

- ❑ **Collective agreement**
The University management and the labor union have entered into Agreement on concluding employment for a set period. Based on this agreement it is possible to conclude employment for a set period maximum three times for a period of up to three years each time. This provision applies to employees working on projects, seasonal work, substituting a temporarily absent employee (e.g. maternity leave, long-term illness), or employed doctoral students. More details are available in the collective agreement.
- ❑ **The training for drivers of company vehicles** will be held on **20th January 2015 from 8:30 to 10:00 a.m. and on 5th February 2015 from 2:30 to 4:00 p.m. in the auditorium of the Faculty of science** and on **10th February 2015 from 9:00 to 10:30 a.m. in the auditorium of the Faculty of Law.** The valid training is necessary for driving company vehicles and using their private vehicles for business purposes. Employees who drive referential vehicles are required to attend this training one time every two years according to an internal regulation of PU. The price for training is 100,- CZK per person including VAT and will be deducted from accounts of individual departments.

Miscellaneous

- ❑ **The Faculty of Science Ball**
We are pleased to invite you to **the Ball of the Faculty of Science.** This traditional social event will be held on **Saturday 7th March 2015 at 7:00 p.m. in Clarion Congress Hotel, Olomouc.** Tickets are available from 26th January 2015, 6 floor of the Faculty of Science, 17. Listopadu 12, Olomouc, the office number 6.012; tel: 85634011; e-mail: plesprf@upol.cz
- ❑ **Open house at the University Kindergarten**
We would like to invite you to the UP Kindergarten's Open house on 31st January from 8:30 to 12:00. Both children and their parents will be able to view the kindergarten's premises and equipment, get to know the educational program and activities.
- ❑ **English language courses for employees and students of doctoral study programs**
Department of Foreign Languages of the Faculty of Science offers English courses for employees of the Faculty of Science and Ph.D. students in the summer term 2014/15. The complete list of courses offered is available in [Attachement no.1.](#)
- ❑ **Palacký University has established cooperation with PREMIERE CINEMAS in Šantovka shopping mall.**
The movie theater offers a discount of CZK 50 per ticket. Tickets to 2D movies cost CZK 109 and 3D movies CZK 139. In order to get the discount you will be asked to show you valid employee card. The same discount will be granted to your family members.
- ❑ **The next Newsletter** will be released on **30th January 2015**
- ❑ **As of 13th December 2014 the following provision of PU came into effect:**
[B3-14/9-MPK](#) – Completing the annual closing of accounts for 2014
[B3-14/11-MPK](#) – The rules for taking vacation at UP

As of 7th January 2015 the following provisions came into effect:

[B3-15/1-SR](#) – Central register of UP contracts

[B3-14/12-SR](#) – Amendment no.1 to Rector's directive no. B3-13/12-SR Entry of public contracts at UP

[B3-14/12-MPK](#) – Amendment no.3 to the Questor's methodical guideline no. B3-12/1-MPK – Travel reimbursements

Newsletter of Faculty of Science, Palacký University

Every fortnight release

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Release 1/2015