

# Newsletter

*of the Faculty of Science PU*

13

*10<sup>th</sup> October 2014*



## **I**ntroductory word

This time we pass the introductory word of the Newsletter to the Head of the Faculty Library, who kindly responded to a call from the previous issue and is presenting the library of our faculty in his contribution below.

Dear colleagues, dear students,

The library of the Faculty of Science is an essential part of our faculty, although it falls under the Library of Palacký University, located in the Armory building at Biskupské náměstí. Our faculty has in fact two libraries, one on the 6th floor of the Faculty of Science at Envelopa, and the other one located next to the canteen in Holiche premises.



The library's mission is to contribute to the fulfillment of the essential tasks of PU, to develop its educational as well as scientific and research function in particular. We are trying to achieve that goal by providing a wide range of documents and a quality service.

Most documents nowadays are no longer in the traditional printed form only, we can offer a variety of electronic books or specialized databases – electronic information resources, that give you an access to a wide spectrum of knowledge mainly in fields of natural science.

Printed books and magazines, however, still represent the fundamental part of the library. We obtain them due to the funds of the Dean's Office, and funds and grants from individual departments of the faculty. Therefore we would like to express our gratitude for these financial contributions, without which we would not be able to fill our library with quality books and improve facilities of the library. We hope that this cooperation will continue and other departments will join in, so that we may provide satisfying quantity and quality of literature from their fields of study as well.

Moreover, our library represents more than just documents either in paper or electronic form. Basic skills of each student should also include information literacy, an ability to find information and analyze it. Therefore we offer courses for students to master the work with library catalogue and electronic databases. We have been cooperating with the Department of Geoinformatics in this regard for quite a long time. Gradually other departments have started to use our courses and we believe that the number of departments willing to educate their students in information retrieval with us will continue to grow. Our goal is to provide the basic course of information retrieval for all students of our faculty.

Jiří Mazal  
The Head of the Faculty of Science Library.

❑ **The second call to support a proof-of-concept activities at PU**

Rector of Palacký University prof. Jaroslav Miller has announced the second call to support proof-of-concept (PoC) activities at our university on 3<sup>rd</sup> October 2014. The PoC projects are a part of the GAMA projects of the Technology Agency of the Czech Republic. PoC activities are aimed to support research activities leading to commercial application. Results of activities and research must have a high commercial potential and potential use on an existing market. The budget for individual projects amounts to CZK 200.000 – 800.000 for a period of 6–36 months. The activities or projects can be submitted only by those PU employees or students of Doctoral Study Programs who will be employed or studying at UP throughout the entire duration of the project. For further information, click [here](#).

❑ **Data administration in OBD database**

It is possible to insert outputs of OPEC projects to the personal bibliographic database ([OBD](#)), if applicable (e.g. POST UP projects).

It is necessary to insert one project result at the minimum as an output of a contract research into the OBD; the result must be dedicated exclusively. Contract research, which won't be paired with the outcome of the OBD will not be accepted.

**OBD Training**

Department of Science and Research at PU Rectorate offers a course of OBD training – application reporting, monitoring and presentation of publishing activities of PU employees. The course is intended to new employees who are responsible for OBD at individual departments of faculties. If you are interested in taking part in the training, please inform Mrs. Kratochvilová as soon as possible via e-mail: [michaela.kratochvilova@upol.cz](mailto:michaela.kratochvilova@upol.cz), and write down names and department of employees, who wish to attend the course.

❑ **To project managers of IGA PU Grants 2014**

Based on information from Vice-Rector Ulrichová at the meeting of Vice-Deans, we address project managers of IGA Grants 2014 whose fund drawing is not in accordance with the plan to take appropriate actions and avoid possible under-spending.

## **F**or Students

❑ **Information about the conditions of drawing financial support for teacher training courses within the Erasmus Sub-Program +**

Conditions of funding of employee mobility within Erasmus Sub-Program+ has changed. We kindly ask our employees for cooperation and respect for the new program rules.

The new program will fund all travel expenses while respecting certain efficiency rules. Their brief overview is given below.

- Funds will be paid out after submission of a Subscriber Contract.
- Funds will be paid out for course days plus one day immediately before and one day immediately after the course as days of travel.
- It is necessary to choose the cheapest possible way of travelling. The use of air travel is possible for reaching locations more than 500 km away.
- Travelling by car is possible only upon prior approval of Department of International Relations, Rectorate, Mrs. Y. Vyhnánková. The reimbursement will be paid out in the amount of a 2nd class train ticket upon confirmation of České dráhy.
- You ought to use a 3\* hotel for an accommodation. Accommodation expenses will be paid out in the amount reaching up to maximum 90 EUR per night.
- Reimbursement for meals shall be paid out accordingly to the current Provision determining the base rate of foreign subsistence for the calendar year.
- The stay within the Erasmus program shall not give entitlement to an allowance.
- A travel order should be processed before signing the Subscriber Contract (previously the Financial Agreement).
- In order to allow realization of the greatest possible number of stays a preliminary cost calculation of travel expenses shall be submitted to Mrs. Vyhnánková before signing the Subscriber Contract. Calculation of

travel expenses with quantifying individual items shall be filled in a chart, which you can find in [Attachment no.1](#). The cost calculation will be used for interim orientation in the overall budget spending. There won't be any reductions of financial support done on the basis of the cost calculation.

- A valid travel order form with all essentials and signatures shall be submitted in advance to a respective person at individual departments before every foreign trip.
- In order to execute your travel order it is necessary to give a copy of the Subscriber Contract to Mrs. Vyhnánková.
- It is not possible to leave for a foreign visit without signing the Subscriber Contract and executed travel order.
- In order to process the travel order all properly filled out travel documents have to be prepared. Documents shall be legible (stamps, signatures, amounts and currency), glued on a blank sheet of paper (A4) without overlapping each other and categorized according to the type of expenses and currency.
- Additional costs mainly consist of the public transport tickets in place of the training course. The cost of books, copying, museum or library entrances, etc. can't be part of the travel order documents.
- A request for a refund must be submitted to Mrs. Soldánová, Department of International Relations, Rectorate no later than 30 days after the end of the journey, 10<sup>th</sup> December 2014 at the latest for this calendar year.

If you have any further questions please contact Mrs. Vyhnánková, e-mail: [yvona.vyhnankova@upol.cz](mailto:yvona.vyhnankova@upol.cz), tel: 585631041.

## International Matters

### ☐ Scholarships abroad

An updated list of scholarships on the basis of international agreements for the academic year 2015/2016 has been published on the AIA website. For further information, click [here](#).

### ☐ An international project cooperation

#### **Joint Czech Republic – Austria Program Aktion**

Proposals for Aktion Czech Republic – Austria cooperation program shall be submitted till **30<sup>th</sup> November 2014** for projects which will be implemented from 1<sup>st</sup> March 2015 to 28<sup>th</sup> February 2016. More information can be found [here](#).

#### **Joint U.S. - Czech Scientific and Technical cooperation – KONTAKT II**

Information about the call for the projects of the bilateral cooperation in basic and applied research can be found on the website of [the Centre for International Cooperation](#) under the agenda name AMVIA or [here](#).

### ☐ Unpaid internship programs for students in Malta

STAGE MALTA educational institution offers unpaid internships to students in their fields of study in the length from 3 weeks to 6 months in nine locations in Malta. More information is available [here](#).

## Academic Senate

- ☐ As of 8<sup>th</sup> October 2014 Academic Senate of PU has approved an amendment to the Constitution of the Faculty of Science. The full text of [the Constitution](#) is available on the website of the Faculty of Science.

## Faculty Operation

### ☐ Promoting events for schools and the public on the Faculty of Science website

We would like to remind you once again that a section „[Events for schools and public](#)“ was set up on the Faculty of Science website. If you want to add an invitation to your event, please send a brief description of the event with links, or photos to e-mail [dagmar.petrzelova@upol.cz](mailto:dagmar.petrzelova@upol.cz).

## Miscellaneous

- ❑ **Presentation of the Particle Physics Group and its offer of topics for Bachelor's, Master's and Doctoral theses**  
Once again we would cordially like to invite students of all grades for a short presentation of the department, research results, and a list of topics for theses. The presentation will be held at SLO (Joint Laboratory of Optics – building behind the Faculty of Science). It starts at **2:00 p.m. on Wednesday 15<sup>th</sup> October 2014**. The invitation can be found [here](#).
- ❑ **Recruitment for State Office for Nuclear Safety, Prague**  
State Office for Nuclear Safety in Prague offers **two working positions: Inspector of Department for the Prohibition of Biological Weapon Control**. Activity of the department is focused on the performance of state supervision over the management of the defined biological agents and toxins. Eligible candidates shall have tertiary education degree in natural science (biology, microbiology, molecular biology, biochemistry, biotechnology, etc.). Requirements: active knowledge of English, sufficient computer skills, at least 3 years of professional experience. An agreement with security clearance for access to classified information type D is required. Experience with administrative procedure and knowledge of the control order is a benefit. Written applications in the form of a cover letter and CV shall be sent to Michal Merxbauer, Director of Department for control of non-proliferation of WMD, the State Office for Nuclear Safety, Senovážné nám. 9, 110 00 Praha 1. You can also email it to: [hana.kubatova@sujb.cz](mailto:hana.kubatova@sujb.cz) copy with a copy to [michal.merxbauer@sujb.cz](mailto:michal.merxbauer@sujb.cz). The deadline for submitting applications is **24<sup>th</sup> October 2014**.
- ❑ **2nd Annual Conference of PU Business Camp**  
A team of the Science and Technology Park offers a unique opportunity to attend the PU Business Camp 2014 conference and the opportunity to see the personalities such as the most famous and the first Czech mediator Jiří Plamínek, Advisor to the Minister of Finance, Czech economist and analyst Aleš Michl, creator of great marketing concepts Karel Novotný and many others. The conference will be held on Saturday **18<sup>th</sup> October 2014** at the Faculty of Science, Envelopa. You can learn how successful entrepreneurs run their businesses, what developments can be expected in our national economy in the next period or what techniques can be used to work with employees (students) or suppliers. More information about the conference can be found [here](#).
- ❑ **The next Newsletter will be released on 24<sup>th</sup> October 2014**
- ❑ **As of 30<sup>th</sup> September 2014 the following provision of PU came into effect:**  
[B3-14/15-RR](#) – PU Accommodation scholarships for the period from October to December 2014
- ❑ **As of 1<sup>st</sup> October 2014 the following provision of PU came into effect:**  
[B3-14/7-MPK](#) – Methodology for the implementation of the right to deduct value added tax for the OP R&D for Innovation, Stronghold of knowledge – CZ.1.05/3.2.00/09.0171

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