

Newsletter

of the Faculty of Science PU

10

20th June



Introductory word



Dear colleagues, dear students,

the Earth Sciences field of study is composed by four departments, two of which have a long time tradition – Department of Geography (KGG) and Department of Geology (KGE). The other two have been created as a spin-off of the Department of Geography more recently, Department of Geoinformatics (KGI) and Department of Developmental Studies (MRS), however, both showing great viability.

The Earth Sciences at our Faculty have quite a broad scope of interests living at the edge between natural and social science. Geology is probably the only truly natural-scientific field, at the three other departments there is a noticeable overlap of natural and social elements in education of students as well as in research, potentially inclined towards social sciences.

This orientation towards social sciences puts the Earth Science study field in a rather disadvantageous position when it comes to scientific research achievements in comparison with other fields of study or the Faculty. Within the Czech Republic, however, they belong to the most established and accepted institutes which can be proven by a high rate of successful grant applications and a vast cooperation with commercial sector. Geology and partially also Geoinformatics have recently increased their scientific research output, for Geography and Developmental Studies it remains a challenge for the foreseeable future.

Education activities of the Earth Sciences are quite successful and attract high numbers of potential student, which until now enabled the departments to choose students with great potential for successful accomplishment of the studies. In the upcoming five years we can expect a slight drop in the number of applicants since people born in the years around the millennium with a low birth rate have grown into the in age for commencing higher education. The Earth Sciences also dispose of the only study program accredited in English, which is Geoinformatics for Master and Doctoral students. It is fair to say that all majors with the exception of the newest one – Environmental studies, are well established. The key aspect for future increase of scientific output is accrediting doctoral study programs Regional Geography and Environmental Geology.

Marián Halás, chairman VPRO Earth Sciences

Science and Research

- ❑ **The Technology Agency of the Czech Republic** announced the first public call in Science, Experimental Development and Innovation as a part of the TF Programme – Programme for the support of collaboration in applied research and experimental development through joint projects and technological innovation agencies DELTA on 9th June 2014. The deadline for submitting project proposals is 28th June 2014; the estimated date of project commencement is on 1st January 2015. More information is available [here](#) or on [the website of Technology Agency of the Czech Republic](#).
- ❑ **The 8th annual contest for talented high school students “České hlavičky“**
Ministry of Education, Youth and Sports announced the 8th annual competition for talented high school students. Please motivate students whose work deserves appreciation and recognition to participate in the competition. You can help them make the first important step in their research careers. A professional jury composed of leading Czech scientists will select winners in the following categories, eg.: Merkur, Genus, Ingenium, Futura, Sanitas. This contest is once again part of the EXCELLENCE Program announced by the Ministry of Education, Youth and Sports. The program is designed to support talented students and teachers. The deadline for submitting application is **30th June 2014**. More information is available [here](#). If you have any further questions, please send them to: nosek@ceskahlava.cz

For Students

- ❑ **We kindly request students of Doctoral Study Programmes to deliver their student evaluation for academic year 2013/2014 to the Study Department of the Faculty of Science by 30th June 2014 at the latest.** It must include the signature of the supervisor and his statement that recommends proceeding to the next year. The registration form must be submitted together with the evaluation. **Those students who have not yet submitted their dissertation theses shall do so immediately.**
- ❑ **Graduation ceremony for students of Bachelor and Master Study Programs will be held in the auditorium of the Faculty of Science on 24th and 27th June 2014.** Detailed information is available [here](#).
- ❑ **Students are obliged to conclude their studies at least 3 weeks before the final state examination** at the relevant study official at the Department of Studies. It is necessary to prove everything in students' credit book. **Without the conclusion of studies at the Department of Studies it is not possible to sit the final exam.**
- ❑ **Information about the registration to study programmes – third / fourth-year students**
Students are obliged to submit the following documents in order to register:
 - completed and signed Registration form, available [here](#).
 - checked and signed Registration list A

We kindly request students to put all the required documents in an envelope, and insert them into the marked box in front of the Department of Study or post them.

Do not submit your student credit book since it is the evidence of all accomplished exams and shall be turned in at the conclusion of your studies. We recommend having all grades written in the index book by the day of the exam.
- ❑ Students who submit the requested documents by 31st July 2014 will obtain their study confirmation at the Department of Study on 2nd and 3rd September 2014.
- ❑ Students who submit the requested documents after the deadline, but no later than 3rd September 2014 will obtain their study confirmation at the Department of Study after 22nd September 2014.
- ❑ It is not possible to take exams, colloquiums or obtain credits for academic year 2013/2014 after having turned in all documents for enrolment.

- ❑ We kindly request students who failed to meet requirements for proceeding to the next year to resolve the matter at the Department of Study on 4th – 8th September 2014. For information about the extending validity of the ISIC card please see CVT website or PU Portal.
- ❑ Students of Master study programs who collaterally study additional pedagogical study (biology, ecology, physics, geography, chemistry, mathematics) shall submit a completed and signed registration form for this study as well.

Faculty Operation

- ❑ **Information for users of facilities on floors no. 2 to 6 at the Deanship**

We would like to inform potential users of facilities on the 6th floor that it is necessary to reserve rooms **LP 6.014, LP 6.016**, as well as the kitchen corner **LP 6.013*** and the foyer **LP 6.100**. It is also required to reserve foyers on all remaining floors (2nd-5th, i.e. **LP 2100, LP 3100, LP 4100, and LP 5100**) for hosting commercial as well as non-commercial events.

To reserve these facilities, please contact Mrs. Zlámalová via email at dagmar.zlamalova@upol.cz and include the purpose of the reservation, a contact person, and her/his cellphone number. The deanship facilities shall be primarily used for events organized by the Dean's office, e.g. Academic Senate Meeting, Scientific Board Meeting, assessment centers, interviews, audits, meetings, Afternoon tea etc. in special cases these facilities may be used for state exams, thesis defenses, and conferences.

*In the case of borrowing and returning dishes from the "Deanship" kitchen corner and using it elsewhere, please contact Mrs. Polánková at silvie.polankova@upol.cz, and cc: Mrs. Netuková, vera.netukova@upol.cz. They will make an entry into the book of borrowed dishes. Returns of clean dishes have to be done in the presence of one of the ladies.

The key to the small and large conference room, and the kitchen corner, and the cabinets in the kitchen, as well as the entrance card may be borrowed at the reception desk on the first floor, ph. ext. 4060, cell.: 733 690 765.

- ❑ **Information of the Economic Department**

The PU Publisher invoices - we ask project managers politely to fill in the comment of invoices with information about further use of ordered prints, eg.: when intended for free distribution (to be taxed 15%), when intended for resale – (not to be taxed)

Cash purchases - we ask project managers to use the possibilities of invoice purchasing (especially for amounts over 1000 CZK) and to use cash purchase on delivery only in exceptional cases, as stated in our Directive.

International orders - application

Please always include an accompanying document stating the company, products / services, prices, SPP / department + source from which it will be paid and the name and signature of the principal operations

Miscellaneous

- ❑ **The basic version of the Manual on Uniform Visual Style of the University**

We would like to present the basic version of the new Manual on Uniform Visualisation Style of the University in [the Attachment no.1/10](#). The manual will be gradually complemented by additional applications, however, now all new University promotional and presentation materials shall be prepared in accordance with its principles. If you need any consultations, please contact graphic designer Michaela Cyprová, tel: 585631887, email: michaela.cyprova@upol.cz

- ❑ **UP business cards**

We would like to inform our employees that it is now possible to order new business cards of the Faculty of Science according to the new uniform visualization style of the University. We kindly request secretaries of individual departments and centers to collect orders of the business cards processed in the form attached and sent them to: vladimira.guziakova@upol.cz by 4th July 2014. A thumbnail of the business card and detailed information is available in [the Attachment no. 2/10](#).

☐ **The selection process for the position of Grant Office Manager - CEITEC Brno University of Technology**

We would like to inform you about an interesting job opportunity in Central European Institute of Technology in Brno. The eligible candidates are university graduates with an excellent knowledge of English. The position is available from August 2014. Potential candidate requirements and a detailed job description are listed in [the Attachment 3/10](#).

☐ **Olomouc Wheelchair Relay**

We are happy to invite you to participate in Olomouc Wheelchair Relay, which takes place on 20th June 2014 from 1.00 p.m. to 6.00 p.m. in Smetanovy sady park. Come and participate in an unusual relay that connects two worlds into a single one. The goal is not to break any records for speed, but the greatest number of involved healthy and handicapped people. More information and registration form is available [here](#).

☐ Non-profit organization Koužky is looking for **lectures for Scientific experimental club for children** from 5 to 9 years. The organization offers students of the Faculty of Science an informal educational experience with financial reward from 100 to 200 CZK per hour. It also provides training, their methodologies, tools and friendly environment. The scope of work is 1-5 hours per week according to your choices. If interested, please send your CV and cover letter as soon as possible to: olomouc@krouzky.cz.

☐ **Management of the Faculty wishes to all students and employees beautiful summer days and regaining enough energy for the next academic year.**

☐ The next Newsletter will be released on **12th September 2014**.



☐ **As of 16th June 2014 the following provisions of PU came into effect:**

[B1-14/11-HN](#) – Novel no. 1 to the main regulation of UP no. [B1-11/1-HN](#) PU University Dormitory Order

[B1-14/15-HN](#) – Novel no. 1 to the main regulation of PU no. [B1-13/2-HN](#) Admission Procedure of PU

[B3-14/4-MPK](#) – Amendment no. 5 to the Guideline of PU Bursar no. [B3-09/6-MPK](#) - Guidance on determining the level of "overhead" costs for proposals of Education for Competitiveness Operational Program

[B1-14/16-HN](#) – Constitution of the Coordinating Council for Lifelong Learning at PU

[B1-14/17-HN](#) – Constitution of the Coordination Council for a combined distance learning at UP

[B1-14/18-HN](#) – Constitution of the Education Commission PU

[B3-14/5-MPK](#) – Amendment no. 3 to the Guideline of PU Bursar no. [B3-10/4-MPK](#) - Methodology of the application of the right to deduct value added tax - Operational Program "Research and Development for Innovations" Projects, Priority Axis 2

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