

Zpravodaj

Přírodovědecké fakulty Univerzity Palackého
Newsletter of the Faculty of Science PU

5

11th April 2014



Introductory word



Dear colleagues, dear students,
it is my honour to be able to introduce to you the Academic Senate of the Faculty of Science and its activities in this week's newsletter.

Academic senates are self-governing bodies on faculty or university level. Their aim is to articulate opinions of the academia formed by academic employees as well as students, and to protect rightful interests of its members. However, senates are not only a platform for proclaiming opinions, but they are capable of transforming the academia's voice into essential decisions determining the course of action of the faculty. One of the obvious proofs of this fact is that the senate elects the leader of the faculty – the dean.

If the dean is responsible for the faculty's operation, the senate is in charge of rather strategic decision making. Providing the fact that finances are the key factor to the behaviour and functioning of individual departments and consequently its employees, the senate plays a crucial role in the functioning of the whole faculty, since it decides on the methodology for dividing finances granted to the faculty by the university. Sometimes there are heated debates on how to fairly set up the division of finances. Apart from the individual interests of each department, we have to take into account the faculty's interests as a whole.

Besides taking care of the economic issues and control over the handling of the granted finances, the senate approves of the structural organization of the faculty (creating and eliminating departments), co-decides on the election of Scientific Board members, and last but not least approves of the faculty's inside regulations and enforces their abidance. It also approves of the enrolment conditions, and evaluates new study programs striving for accreditation. As we can see the competences and power of the self-governing bodies of the faculty, i.e. the Senate, the Dean, and the Scientific Board are well balanced in order to perform all the functions of a university such as the spreading of scientific discoveries as well as their discovering, researching and teaching in the best possible way.

There are 14 senators from the academics and 7 student senators in the Academic Senate of the Faculty of Science which is a fair representation of the academia as a whole and gives a chance to all its members to be heard. I was elected the chair of the Senate in two consecutive terms, and I can confirm that it is a platform where contradictory opinions often clash, and all the requests obviously cannot satisfy everyone. The existence and confrontation of different ideas is natural and inevitable, should the faculty not stand still or lose its viability. We have been looking for the right model of financing the main faculty activities together with the right method for dividing the granted finances. The current method is number three (number four in this millennium) and only the future will show where the sequence of changes will lead. In the future we will probably witness an increase in financial sources coming from science and research as opposed to the finances granted for education which will most likely drop.

By the time this newsletter comes out, we will have known the results of the elections into the Academic Senate for the next three-year period. I believe they will resemble the best interest in the faculty's activities, and that the newly elected Senators will be able to influence the faculty's development in a positive direction. I wish them all good luck in completing this mission.

Marek Jukl, Chairman of the Academic Senate of the Faculty of Science & First Vice-chairman of the Academic Senate of Palacký University

Science and Research

- ❑ The Technology Agency of the Czech Republic has announced that **the first public call of the EPSILON Programme will be launched on 5th May 2014**. The structure of the project proposal will be based on the updated proposal form of the fourth public call of the ALFA Programme considering the specifics of the EPSILON Programme. Due to this fact, candidates will be able to prepare the proposal submission for the call in advance.
- ❑ **The first meeting of the newly elected Scientific Council of the Faculty of Science will take place on 23th April 2014 at 10.00 a.m.**
- ❑ **French National Research Agency** has issued a **call for hosting high level researchers – @RAAction**. More information is available [here](#).
- ❑ Due to the Rector's business trip to China we were asked to consider a potential cooperation with Chinese Universities. Some of the visited universities have shown interest in cooperation on joint research projects. This cooperation could be very interesting and beneficial for Palacký University not only in terms of extending contacts in the international arena. More information about the relevant Universities can be found at the following links:
 - Capital Medical University, [basic information](#)
 - Beijing Institute of Technology, [basic information](#), [key areas of research](#)
 - Shanghai University, [basic information](#), [key areas of research](#)
 - Fudan University, [basic information](#), [key areas of research](#)

If interested, please send the information to the Vice-dean for Science and Research to e-mail: zdenek.dvorak@upol.cz. The partner universities require following details written in English:

1. a proposal of possible areas of joint research (or specific research topics)
2. name, position, contact (phone, e-mail, address) of individual research field guarantors and their CV

- ❑ **The Milan Odehnal Award**
Czech Physical Society is announcing a **competition of young physicists' scientific papers for the Milan Odehnal Award**. The competition is open to **individual authors of scientific papers in the field of physics** who are not older than thirty. The deadline for submitting applications and the papers is **30th April 2014**. Please send all required documents to email: jaroslav.bielcik@fffi.cvut.cz. Application forms and further details about the competition can be found [here](#).
- ❑ **Czech-American Scientific-Technical Cooperation - CONTACT II**
Call announcement of the Czech-American Scientific-Technical Cooperation - CONTACT II programme for the year 2014 will be posted on the website of the [Centre for International Cooperation](#). More information can be found [here](#).
- ❑ **Outreach seminars on scholarships and projects offers of an international cooperation of the Centre for International Cooperation (DZS)**
DZS offers the opportunity to attend a seminar concerning possibilities of scholarship programmes of the Department of Bilateral and Multilateral Programs DZS. The seminar will be targeted at the scholarship offers administered by the Academic Information Agency and the Aktion Czech Republic – Austria programme, CEEPUS, Norwegian funds and on relevance and support of the project cooperation programmes. The seminar is open to registered participants only. You can register [here](#) until 11th April 2014. The event will be held on the following dates:
Praha - Thursday, 24th April 2014 10:00 a.m.-14:00 p.m.
Brno - Thursday, 2nd October 2014 10:00 a.m.-14:00 p.m.
In case of further queries, please email: martina.hamplova@dzs.cz.

International Matters

- ❑ Ministry of Education, Youth and Sport offers **scholarship positions in China to students of Doctoral study programmes, who are involved in research of aquatic and wetland ecosystems and ecosystem services**. Application deadline is **30th April 2014**. Information is summarized in [the Annex no.1/5](#). If interested in a scholarship, please contact Michaela Bernkopfová via email: Michala.Bernkopfova@msmt.cz.

☐ Preliminary date for submitting applications for study and research scholarships for Master's and Doctoral degree programs at public universities in Peru is June 2014. More information is available [here](#).

☐ AKTION Czech Republic-Austria

The deadline for submitting applications for International Cooperation Scholarships and Grants and scholarships for a joint drawing up dissertation theses for Czech and Austrian doctoral students under the age of 35 is 15th April 2014. More information is available [here](#).

The deadline for submitting applications for one-month research scholarships for university teachers not older than 60 is 15th April 2014. More information is available [here](#).

The deadline for submitting proposals of the Projects of Cooperation in Science and Education is 15th April 2014. The deadline applies to projects with realization phase from 1st July 2014 to 30th June 2015. More information is available [here](#).

The deadline for application submission to the summer language schools scholarships called Sommerkollegs is 30th April 2014. More information is available [here](#).

☐ **CEEPUS - Central European Exchange Programme for University Studies** offers **scholarship positions in Central and East European countries and in the Western Balkan countries** for students of Bachelor's, Master's and Doctoral study programmes and for Czech public university teachers for the **winter semester 2014/15**. The deadline for application submission is **15th June 2014**. More information is available [here](#).

☐ **CROATIA - Postdoctoral study program NEWFELPRO**

Ministry of Education, Youth and Sport announces the third call within the scholarship study programme to promote international mobility of experienced researchers in Croatia. This program will be open until 2017 and is funded by the Croatian sources and "Marie Curie FP7-PEOPLE-2011-COFUND program of EU." Proposals drawn up in English shall be submitted from **3rd October to 31st December 2014**. More information is available [here](#).

Faculty Operation

☐ **Provision of the Dean of the Faculty of Science 3/2014**

The Economic Guidelines for the Faculty of Science UP 2014 – The Budget Methodology – came into effect on **9th April 2014**. The full text, including attachments, is available [here](#).

We kindly request the faculty staff to follow the procedures listed below to speed up streamline administrative processes.

☐ **Travel Orders**

- If you require a payment of your travel expenses to your account, please always remember to enter the account number to your Travel Order application.
- We recommend you to reconcile travel expenses in lower amounts (e.g. CZK 100) in cash at the cash desk.
- Please substantiate the original travel documents. You may use an affidavit for lost documents in exceptional cases with relevant justification only.
- Travelling and accommodation expenses of a business trip will be reimbursed only in the amount declared on the provided receipts under §157 and §162 of Act No. 262/2006 Coll., the Labour Code.
- We kindly request you to submit your travel orders for approval at least 10 days before you leave on your business trip in order to allow timely payout of the financial advances requested.

☐ **Order request**

- Please write the name of the originator on the order request legibly
- Please specify the goods required (you can write information directly on the request form, send the information attached mentioning detailed information such as what you require, quantity, price per item, you can attach a copy of the supplier's offer
- To cut down on faculty administration at all levels, please place your orders rationally, the small laboratory chemicals and supplies in particular. (We often process order requirements for the same material, from the same suppliers, classified under the same SPP from one department in two consecutive days.) Try to

combine such orders and ask your supplier for collective invoices for the department or project in such cases.

☐ Invoices

- please pay attention to filling out the information on the waybills, there are repeated mistakes especially in variable symbols, the amount, a missing date with the signature, and a wrong description of ordered goods
- by the long-term minor assets, please, always include the waybill as well as the filled out form with the invoice
- in case of supplier invoices with a repeated collective payments (such as medical check-ups, post office bills, phone bills, garbage pick-up) regarding more departments, the amount will first be paid by the deanship and later assigned to the relevant departments

Please acquire original signatures on all accounting documents (not a “signature stamp”). The following inspection will not accept the stamp instead of a signature.

☐ Contract research invoicing

Please include the information that the income from contract research and other services should be accounted to the “Revenues from the contract research” (acc.no. 602 901) on the invoice request.

☐ The registry the Holic campus

We would like to remind you of the newly established operation of the registry in Holic. The office is located in building 47A on room no. 1.32 (former bistro). The office hours are 1:00 – 2:30 pm every day.

☐ Renting space and placing promotional materials within the Faculty of Science

- the agenda connected to renting space within the Faculty has been assigned to Dagmar Zlámalová
- the building maintenance has assigned specific places for placing promotional leaflets (the building maintenance staff will inform you about these). In case of using other places for promotion, such as glass door, windows, handrail etc. your leaflets will be removed.
- In case you would like to have a banner or a bulletin board of some sort placed somewhere on short or long term basis, you need to contact the janitor of your building (Mr. Koláček, Mr. Krnáč) and discuss it with them beforehand.

☐ The payment requests for OP EC projects

The principals together with their project teams are solely responsible for the correctness of the payment request. These shall not be inspected by the Dean’s Secretary any longer.


Miscellaneous

- ☐ We are happy to invite you to a scientific show “**The Amazing Boran Chemistry**” of **Dr. Michael G. S. Londesborough B. Sc Hons Ph.D.**, one of the most famous science popularizers in the world. Come and join us on the journey to the world of spies, rocket fuels, semiconductors, microelectronics and drugs supplemented by interesting experiments of the British scientist working at the Institute of Inorganic Chemistry of the Academy of Sciences CR. The lecture will take place in the **Auditorium of the Faculty of Science on Tuesday 15th April 2014 at 10.00 a.m.**



☐ Science Stars

Why is science so crucial for humanity? How to introduce its importance to generation Y? These and other interesting questions will be answered in the auditorium of the Faculty of Science on **Wednesday 16th April 2014 at 13:15 p.m.** by a well-known Canadian biologist and TV presenter **Jennifer Gardy** and **Bechara Saab**, a Swiss neuroscientist and quite possibly the first astronaut on Mars and again **Michael Londesborough**. The program will be supplemented with a short performance of the patron of the Foundation Neuron Ducháček Martin, guarantor of the Chemistry major prof. Pavel Hobza, and the Neuron Award Alumnus Přemysl Jiruška. Come and meet the Science Stars.

- ❑ **The Research Methodology Course in Prague**
The 2nd Medical Faculty of Charles University in Prague, with support of the Alzheimer Foundation invites you to attend a course on "How to analyze data and how to write a good article". The course will be held from 4th June – 6th June 2014 at the Neurological Clinic of the 2nd Medical Faculty, Charles University and Motol University Hospital in Prague. More information can be found in [the Annex no. 2/5](#). The application form can be found in [the Annex no. 3/5](#).
- ❑ Professional-Advisory Centre of the Faculty of Arts, Palacký University in Olomouc invites you to an international conference called **Bridges between Theory and Practice in Higher Education**, which will be held on 15th April 2014 in Olomouc. The conference program can be found [here](#). Detailed information will be sent to the participants after their registration. You can register [here](#) until 11th April 2014.
- ❑ **International competition E.ON Energy Globe Award CR**
We would like to inform you about a possibility to enter the competition Energy Globe Award Czech Republic. Participation is free of charge and open to everyone who submits a project on how to save energy, nature and contribute to environmental protection. The project has to be finished or in the final phase. Detailed information and on-line application form is available here. The deadline for submitting competition projects and applications is 15th May 2014.
- ❑ Cambridge University Press edition offers a release of non-standard titles of publications issued on demand or as reprints of rare titles that were released ten or a hundred years ago. You have the opportunity to obtain these books in conditions corresponding to the possibilities of modern printing technologies. A list of available titles divided into individual fields can be found [here](#). PU Library will inform about the prices of individual titles upon request. Please send your questions on email: jiri.mazal@upol.cz.
- ❑ **Polygrafická High school, Olomouc** in cooperation with the Faculty of Science PU invites you to an **exhibition of students' art work**, which will be held in the common area on the 6th floor of the Faculty of Science on 24th April until 16th May 2014.
- ❑ **Equal Pay Day** - the Day of equal payment for both men and women
The Business and Professional Woman organization invites you to participate in the fifth annual global event Equal Pay Day by participating in a conference for women. The conference will be held on **Friday, 25th April 2014 in Prague**. More information is available [here](#).
-  **The Dean of the Faculty of Science grants a day off to members of the academic staff and other employees of the faculty on 18th April 2014. We wish all of our colleagues and students Happy Easter.**
- ❑ The date of the next release of Newsletter of Faculty of Science is 25th April 2014
- ❑ **As of 3rd April 2014 the following provisions of PU came into effect:**
[B1-14/13-HN](#) – PU Publisher Statute (full text)
[B3-14/4-SR](#) – Candidates and students with special needs at PU
[B3-14/10-RR](#) – Plan of monitoring activities at UP for the year 2014

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